

ANNUAL QUALITY ASSURANCE REPORT (2016-2017)

Submitted to



National Assessment Accreditation Council

Bengaluru-560072
Karnataka, India.

Submitted by



SREE NARAYANA GURU COLLEGE

(Affiliated to Bharathiar University, Coimbatore)

(Accredited with B++ Grade by NAAC)

K.G.Chavadi, Coimbatore – 641 105. Tamil Nadu.

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

2016-2017

1. Details of the Institution

1.1 Name of the Institution

SREE NARAYANA GURU COLLEGE

1.2 Address Line 1

NH-47, PALAKKAD MAIN ROAD

Address Line 2

K.G.CHAVADI

City/Town

COIMBATORE

State

TAMIL NADU

Pin Code

641105

Institution e-mail address

sngcads@gmail.com

Contact Nos.

0422-2656527/0422-2656840

Name of the Head of the Institution:

Dr. K. V.SURENDRAN

Tel. No. with STD Code:

0422-2656527/0422-2656840

+91-8903017279

Mobile:

Name of the IQAC Co-ordinator:

Dr. S. N.SURESH

Mobile:

+91-9791200300

IQAC e-mail address:

sngciqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

TNCOGN 14507

OR

1.4 NAAC Executive Committee No. & Date:

EC (SC)/27/A & A/2.2 dated
12.09.2017

1.5 Website address:

www.sngasc.ac.in

Web-link of the AQAR:

<http://www.sngasc.ac.in/AQAR2016/17.php>

1.6 Accreditation Details

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.64	2011	5 years
2	2 nd Cycle	B++	2.88	2017	5 years

1.7 Date of Establishment of IQAC: **22/03/2012**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-12 submitted to NAAC on 21.03.2013
- ii. AQAR 2012-13 submitted to NAAC on 13.03.2014
- iii. AQAR 2013-14 submitted to NAAC on 27.12.2014

iv. AQAR 2014-15 submitted to NAAC on 28.03.2016

v. AQAR 2015-16 submitted to NAAC on 08.12.2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) JGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BHARATHIAR UNIVERSITY

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University NO

University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	any other (<i>Specify</i>)	<input type="text" value="NO"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and Community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="1"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	<input type="text" value="8"/>
2.11 No. of meetings with various stakeholders: No.	<input type="text" value="12"/>

Faculty Non-Teaching Staff Students

Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related):

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Organized Faculty Development Programmes
- Management Funded Projects for students and staff
- Organised Best Teacher Award and Orientation Programme for School teachers

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

S. No.	Plan of Action	Achievements	Outcome
1	National Level Orientation for Senior School Teachers	Senior School Teachers from various schools participated in the event	Helped the participants upgrade their knowledge on recent technologies and pedagogies in teaching
2	National Level Award Ceremony for School Teachers	Best Teachers from all disciplines honored.	Motivated teachers

3	Faculty Development Programmes	FDP on Web blog creation (28.11.2016)	Helped the faculty members to acquire technical skills and created health awareness.
		Orientation Programme on Smart Class room teaching (02.12.2016)	
		Health Awareness Programme (1.02.2017)	
		Orientation Programme on Citation Analysis (20.3.2017)	
		FDP on Stress Management (22.03.2017 & 23.03.2017)	

Programmes organized by IQAC

S. No.	Name of the programme	Date	Resource person
1	Orientation Programme on Teaching methodologies and use of advanced technologies	27.08.2016	Prof. Dr. B. Vanitha, Department of Economics, Bharathiar University, Coimbatore. Dr. M. Parthasarathy, Assistant Professor of Educational Technology, Bharathiar University, Coimbatore.
2	Best Teacher Award 2016	27.08.2016	-
3	FDP on Web blog creation	28.11.2016	Mr. Abdul Kather. A. H, Assistant Professor, Department of Computer Science, SNGC. Mr. B. Senthil Kumar,

			Assistant Professor, Department of Computer Science, SNGC.
4	Orientation Programme on Smart Class room teaching	02.12.2016	Mr. B. Senthil Kumar, Assistant Professor, Department of Computer Science, SNGC.
5	Orientation Programme on Citation Analysis	20.3.2017	Mr. P. Sankar, Librarian, Sree Narayana Guru College, Coimbatore.
6	FDP on Stress Management	22.03.2017 23.03.2017	ICT Academy

2.15 Whether the AQAR was placed in statutory body Yes No
 Management icate any body

Provide the details of the action taken

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year

Plan of Action

- Steps to bring together educational facilities of the highest order for training students in all branches of academic activities.
- Foster research culture among the students and staff.
- To motivate all the departments to organize National and International Seminars.
- To promote collaborative research with academic bodies.
- To enhance the quality of teaching- learning process.
- To motivate the students to secure University ranks and gold medals.
- To organize faculty development programmes.
- To organize programmes for school teachers.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	5	-	5	-
PG	8	-	8	-
UG	14	2	16	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others (M.Phil.,)	7	1	8	-
Total	34	3	37	
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	24
Trimester	-
Annual	8

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Non-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi of a few courses have been revised and the updation is done as per the communication received from the University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
85	71	11	03	-

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions

Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
80	-	11	-	03	-	-	-	94	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	1	9
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2.5 Faculty participation in conferences and symposia (*Annexure I & II*):

No. of Faculty	International level	National level	State level
Attended	31	30	6
Presented	31	24	0
Resource Persons	0	5	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<p>Introduction of</p> <ul style="list-style-type: none"> Online courses for UG and PG students Communicative English Course for the I UG students Smart Class rooms & ICT enabled teaching Library and Internet facility in the hostels
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2.7 Total No. of actual teaching days during this academic year 180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

14	4	0
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2.10 Average percentage of attendance of students 75

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc. Biochemistry with NT	43	13.95	75.6	1.5	-	90.6
B.Sc. Biochemistry	-	-	-	-	-	-
B.Sc. Biotechnology	46	39.13	32.6	26.82	-	97.82
M.Sc. Biotechnology	13	46.15	30.85	15.3	-	92.3
BBA	22	-	36	23	-	59
BBA (CA)	19	16	21	16	-	53
B.Com.	63	-	22.22	25.39	1.58	49.19
B.Com. (PA)	-	-	-	-	-	-
B.Com. CA	81	9.87	37.03	28.39	3.70	78.99
M.Com.	20	40	55	5	-	100
B.Sc. Computer Science	114	14	74.56	0.8	-	89.4
BCA	50	20	68.23	12.8	-	100
BSc. IT	-	-	-	-	-	-
M.Sc. Computer Science	11	27.27	72.72	-	-	100
BA English	27	25.9	70.4	3.7	-	100
MA English	6	-	66.7	33.3	-	100
B Com. IB	23	4	30	30	-	70
M.Com. IB	11	27	73	-	-	100
BSc. Mathematics	48	36.6	52.3	9.1	-	91.7
M.Sc. Mathematics	26	28.6	71.4	-	-	53.8
B.Sc. Microbiology	59	25.43	61.01	5.08	6.77	98.29
M.Sc. Microbiology	17	29.41	64.70	-	-	94.11
MSW	15	87	13	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC organizes Faculty Development Programmes for the skill development of the teachers. The Academic Monitoring Committee monitors and evaluates the teaching learning process of the institution.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	3
HRD programmes	-
Orientation programmes	7
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	16
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	-	-	-
Technical Staff	6	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- As per the suggestion of IQAC Rs. 1.5 lakhs has been sanctioned to fund research proposals submitted by the faculty members
- The students and research scholars are encouraged to present their research findings in the research forum
- To inculcate research culture students are motivated to apply for Management Funded Projects.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	12
Outlay in Rs. Lakhs	-	3.45	-	28.68

3.4 Details on research publications (*Annexure IV*)

	International	National	Others
Peer Review Journals	37	-	-
Non-Peer Review Journals	12	-	-
e-Journals	6	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	1	Sree Narayana Guru Educational Trust	120000 (Faculty)	120000
Students research projects <i>(other than compulsory by the University)</i>	6 months – 1 year	Sree Narayana Guru Educational Trust	30000	30000
Any other(Specify)	-	-	-	-

Total	-	-	150000	150000
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3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution (Annexure V)

Level	International	National	State	University	College
Number	-	1	10	-	-
Sponsoring agencies	-	SNET	SNET	-	-

3.12 No. of faculty served as experts, chairpersons or resource person

3.13 No. of collaborations (Annexure VI) International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized (*Annexure VII*)

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility (*Annexure VIII*)

A number of extension activities were organized by NSS and other Departments. The list is given in annexure VIII.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	15 acres	-	SNGET	15 acres
Class rooms	62	-	SNGET	62
Laboratories	14	-	SNGET	14
Seminar Halls	2	-	SNGET	2
No. of important equipments purchased (≥ 1 -0 lakhs) during the current year.	-	-	SNGET	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	SNGET	-
Others	-	-	SNGET	-

4.2 Computerization of administration and library

The carpet area of “Granthalayam” (the college library) is 6213 sq.ft. The total number of volumes is 25,278 with 17,000 titles. The library subscribes to 31 national and 4 international journals. The digital library houses 20 computers with smart class facility. It subscribes to on-line data bases like INFLIBNET (N-LIST) and DELNET. The students and staff members are provided with Online Public Access Catalog (OPAC) for accessing the library. The book bank and question bank are also available. It has internet and Xerox facility, Digital Gate Register, Clipping service, CAS service, charging and discharging of books and periodicals form part of regular activities.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference Books	25139	740885 1	1032	341091	26171	7749942
e-Books	-	-	-	-	-	-
Journals	106	88086	126	160979	126	160979
e-Journals	-	-	-	-	-	-
Digital Database	2	16500	2	16500	2	16500
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	314	7	Wifi 8 mbps	1	-	13	18	6
Added	-	-	Line 1+ 2 Mbps Line 3	-	-	-	-	-
Total	314	7	4	1	-	13	18	6

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Faculty Development Programme on Web blog creation was conducted on 28.11.2016
- Orientation Programme on Smart Class room teaching was conducted for the faculty members on 02.12.2016
- Orientation Programme on Citation Analysis was organized for the faculty members on 20.03.2017

4.6 Amount spent on maintenance in lakhs:

i) ICT	230000
ii) Campus Infrastructure and facilities	-
iii) Equipments	113356
iv) Others	-
Total:	343356

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Students welfare schemes are intimated to all the students through public address system and assistance is provided to apply for scholarships
- Awareness programmes are organized for the students
- Research scholars are motivated to present their research findings through Research Forum
- Scholarships are provided to meritorious students, those who excel in sports and those belonging to economically weak sections.

5.2 Efforts made by the institution for tracking the progression

Structured follow ups are regularly done by obtaining the feed -back from students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1233	156	26	54

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	513	34.9		956	65.1

Last Year					This Year				
General	SC/ST	OBC	Physically Challenged	Total	General	SC/ST	OBC	Physically Challenged	Total
322	42	759	-	1123	390	80	1099	-	1469

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Entry into services cell organized awareness programmes on how to prepare for competitive examinations. Library holds many books to help the students prepare for competitive examinations.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counseling and career guidance

Counseling is given to the needy students. Career guidance programme is conducted by all the Departments of the Institution.

No. of students benefitted

5.7 Details of campus placement (Annexure VIII)

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
6	637	78	9

5.8 Details of gender sensitization programmes

Programmes related to women empowerment , women and health issues, gender equality have been conducted by the Women Empowerment Cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events (*Annexure IX*)

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	684	39,02,557
Financial support from government	80	5,76,050
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

2

S.No.	Name of the programme	Date and Venue	No of students participated	Beneficiary
1	Eye camp & blood sampling for K.G. Chavadi school	29 / 7 /16	350	School students
2	School painting	7 / 10 /16	5	School

5.13 Major grievances of students (if any) redressed:

As per the request of the students the following grievances were redressed:

- Uniforms were provided for I year UG students during this academic year (2016-2017)
- All Saturdays were declared to be holidays for students

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Strives to emerge as a premier institute of international standard promoting excellence and equity in higher education. The institution envisages to mould the students through socially committed, intellectually inclined, value based endeavors and culture driven paradigms of learning using the state-of-the art educational technologies.

Mission:

- To enhance the learning capacity and knowledge of the students by imparting quality education of national and international standards.
- To teach the students think critically, objectively, creatively and to be life-long learners, engaged leaders and productive citizens.
- To motivate the students to pursue research to advance knowledge and to address the state, national and global challenges.
- To mould their characters and develop a value system so as to manifest oneness among students of diverse, socio-cultural and economic backgrounds.
- To identify the inherent talents of the students and provide a platform to exhibit them.
- To educate the rural students of neighbouring locality.

6.2 Does the Institution has a management Information System

No, the Institution does not have a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

- Online Courses were introduced for the UG and PG students.
- Communicative English classes were conducted for the I UG students.

- Online Diploma/ Certificate courses were conducted for UG and PG students in association with IIT, Mumbai.
- Teaching –Learning was made interactive.
- Smart Classrooms and ICT enabled teaching were introduced.

6.3.3 Examination and Evaluation

- Assignments and Seminars given to the students.
- Continuous Assessment Evaluation system through Internal, Model and Semester Examination.

6.3.4 Research and Development

- Research Scholars are motivated to present their findings in the Research Forum Meeting.
- The students are encouraged to take up Management Funded Projects.
- Faculty members are encouraged to take up Management funded Research Projects
- The Faculty members are encouraged to participate in International / National Workshops, Seminars and Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library books are updated periodically.
- Addition of new computers to the Computer Labs.
- Purchase/servicing of instruments /equipments.
- Installation of CCTV cameras in various strategic points within the campus.

6.3.6 Human Resource Management

- Schemes like Group Insurance to the Teaching and Non-Teaching staff.
- Training to improve overall quality.
- Faculty Development and Skill Development Programmes for Faculty members.
- Motivation of the faculty members by providing cash awards on production of 100% result and University ranks.
- Financial Incentives for acquiring additional qualifications.
- Training in Computer skills.
- Inculcating service mindedness and motivating towards selfless teaching.

6.3.7 Faculty and Staff recruitment

- Measures taken up for attracting and retaining experienced Faculty members.
- Good Pay Package.
- Induction Programme for new recruits.

6.3.8 Industry Interaction / Collaboration

- Participation of Industry in Curriculum Development.
- Guest Lectures by Industrialists and Entrepreneurs.
- Field visits and Industry visits.

6.3.9 Admission of Students

- Admissions through Online and Spot Centres.
- Publicity through student ambassadors.
- Advertisement through Education Expo, brochures, newspapers and Television.

6.4 Welfare schemes for

Teaching	<ul style="list-style-type: none">• Accident Insurance• PF• ESI
Non teaching	<ul style="list-style-type: none">• Mediclaim insurance• Welfare Fund loan• Concession for children• PF• ESI
Students	<ul style="list-style-type: none">• Road safety insurance

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	Principal
Administrative	Yes	ISO	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Results are published within a month after the examinations.
- Provision for the photocopy of the answer paper.
- Special Supplementary examinations for the final year students.
- Physically challenged students are given extended time for the examination.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Every year the University provides sufficient time to apply for autonomy.

6.11 Activities and support from the Alumni Association

- Alumni meet is organized every year.
- Alumni donate books and articles.
- They contribute their best for maintaining the cleanliness of the campus
- The outstanding alumni are the members of the placement cell and they help in finding placements.

6.12 Activities and support from the Parent – Teacher Association

- Regular meetings are conducted.
- The parents also help in placements of the students.
- Funds are also generated through Parents Teacher Association for the upliftment of the Institution.

6.13 Development programmes for support staff: -

6.14 Initiatives taken by the institution to make the campus eco-friendly

- The Nature Club and Green Campus Club have taken initiatives to plant the saplings.
- NSS engages in green campus activities.
- Alumni donate plants to the institution.
- Anti-plastic awareness programmes are conducted.
- Medicinal Garden has been established within the campus.
- Campus cleaning was conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Introduction of online courses in the regular time table helped students to acquire certification from IIT, Mumbai.
- Smart classrooms and ICT enabled teaching.
- CCTVs
- Communicative English for I UG students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Faculty Development Programmes.
- Orientation Programme for newly recruited teaching Faculty.
- Management Funded Projects for Staff and Students.
- Online and communicative English classes in the regular timetable.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Finishing school
- Community out-reach programme

7.4 Contribution to environmental awareness / protection

- Tree plantation in the adopted village
- Temple cleaning
- Awareness rally in the adopted village.

7.5 Whether environmental audit was conducted? No

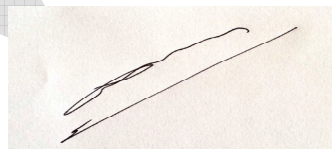
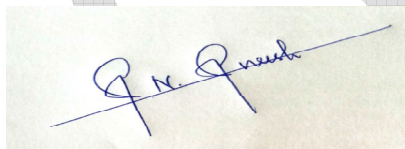
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Introduction of new Academic programmes (B.Sc. Physics with Nanotechnology, B.Sc. Physical Education, M.Sc. Biochemistry, B.Sc. Psychology, Diploma in Counselling and Guidance).
- To introduce new research programmes

Name *Dr. S. N. Suresh*

Name *Dr. K. V. Surendran*



Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURES

Sree Narayana Guru College, K.G.Chavadi, CBE-105

**Tentative dates for the College Activities
(Odd Semester, June 2016 - November 2016)**

Month/ Year	Number of Working days
June, 2016	22
July, 2016	20

August, 2016	21
September, 2016	16
October, 2016	18
	97

Classes to be started for I year	- 11.7.2016 (Monday)
First Internal test(FN session)	- 22.8.2016 to 30.8.2016 (Monday to Tuesday)
Second Internal Exam (AN session)	- 21.9.2016 - 28.9.2016 (Wednesday to
Wednesday)	
Model exam	- 17.10.2016 - 26.10.2016 (Monday to Wednesday)
Onam Celebrations	- 9.9.2016 (Friday)
University Theory Exam	- 1st week of November 2016

List of Holidays

7.7.2016	Ramzan
15.8.2016	Independence Day
25.8.2016	Krishna Jeyanthi
5.9.2016	Vinayagar Chathurthi
10.9.2016 - 18.9.2016	Mid Semester Holidays
2.10.2016	Gandhi Jeyanthi
10.10.2016	Ayuthapooja
11.10.2016	Vijayadhasami
12.10.2016	Muharam
29.10.2016	Deepavali

Sree Narayana Guru College, K.G.Chavadi, CBE-105

Tentative dates for the College Activities (Even Semester, November 2016 - April 2017)

Month/ Year	Number of Working days	Working days
November 2016	7	23-26,28-30
December, 2016	18	1-2,5-10,13,21-24
January, 2017	20	2-6,9-12,17-20,23-25,27,28,30,31
February, 2017	22	1-3,6-11,13-17,20-25,27,28
March, 2017	24	1-3,6-11,13-17,20-25,27,28,30,31
April, 2017	3	3-5
Total	94	

Internal Test (FN Session)	23.1.2017-28.1.2017
II Internal Test (FN Session)	20.2.2017-25.2.2017
Model Exam	23.3.2017-31.3.2017
Pongal Celebration	12.1.2017
Credise' - 2017	4.1.2017-6.1.2017
Annual Sports Day	27.2.2017
Graduation Day & Alumni Day	3.1.2017
College Annual Day	22.3.2017
University Practical Exam	10.3.2017 onwards
University Theory Exam	6.4.2017 onwards

List of Holidays

3.12.2016	Saturday
12.12.2016	Meelad-un-Nabi
14.12.2016 -20.12.2016	Bharathiar University Central Paper Valuation
25.12.2016	Christmas
31.12.2016	Saturday
1.1.2017	New Year's Day
7.1.2017	Saturday
13.1.2017	Bogi
14.1.2017	Thai Pongal
15.1.2017	Thiruvalluvar Day
16.1.2017	Uzhavar Thirunal
26.1.2017	Republic Day
4.2.2017	Saturday
18.2.2017	Saturday
4.3.2017	Saturday
18.3.2017	Saturday
29.3.2017	Telugu New year
1.4.2017	Saturday

Internal Quality Assurance Cell (IQAC)

Student Feedback on Teachers

Date:

Name of the student:
(Revealing the name is your choice)

Male / Female:

Department:

Course:

Semester:

Faculty name:

Subject taught:

Put a tick on any one of the options against each statement

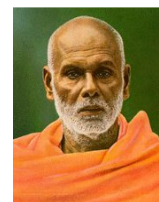
Sl. No.	Rating factors	Excellent	Good	Satisfactory	Un Satisfactory
1	Preparation for the class				
2	Punctuality in conducting class				
3	Planning and completion of the syllabus on time				
4	Clarity of Presentation				
5	Quality of language				
6	Quality of voice				
7	Methodology used to impart the knowledge (Use of blackboard, Charts, teaching aids,)				
8	Active learning methodology used like Group discussion, Tutorials, Assignments and Seminars, Field visit, Quiz etc				
9	Availability to students outside class hours for clarification, Counseling, Career guidance, etc.				
10	His / Her role as a Mentor / Motivator / Guide / Facilitator / Counselor				



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K.G. CHAVADI
COIMBATORE - 641105.



Internal Quality Assurance Cell (IQAC)

Outgoing Student Feedback

Date:

Name of the student:

Male / Female:

(Revealing the name is your choice)

Department:

Course:

Semester:

Put a tick on any one of the options against each statement

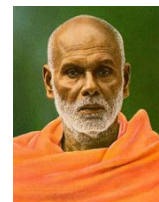
Sl. No.	Rating factors	Excellent	Good	Satisfactory
1.	Adequacy of the prescribed Syllabus			
2.	Suitability of the course for employment			
3.	Teaching and evaluation system			
4.	Remedial classes / tutorials			
5.	Add on Course and Bridge Course			
6.	Department Library			
7.	Lab Facilities			
8.	Computer facilities			
9.	Basic facilities like fan and light in the class rooms			
10.	Programmes organized by department			
11.	Central Library			
12.	Seminar Hall			
13.	Playground / Sports Facilities			
14.	Cultural activities			
15.	NSS Activities			
16.	Cleanliness on the campus			
17.	Grievance redressal cell			
18.	General Announcement System			
19.	Disbursal of Scholarships			
20.	Canteen			
21.	Administrative System			
22.	Transportation facility			
23.	Drinking Water			
24.	Toilet facilities			
25.	Overall remark			



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Internal Quality Assurance Cell (IQAC) Student Feedback on Curricula

Date:

Name of the student:
(Revealing the name is your choice)

Male / Female:

Department:

Course:

Semester:

Put a tick on any one of the options against each statement

Sl. No.	Rating factors	Excellent	Good	Satisfactory	Un Satisfactory
1	Prescribed Syllabus for this paper is adequate				
2	This course is suitable for the employment opportunity				
3	Appropriate for its intended purpose				
4	Suitable for a variety of learning styles				
5	The clarity in the module of the study				
6	Inspiration of the course to learn more of the subject				
7	Appropriateness of the facilities in the institution for learning				
8	The time and effort spent to study the course correspond to the credits assigned				

Best Practices

I. Title of the Practice

1. Finishing School Programme for Final Year Students

Finishing School Programme is conducted for the third year students as a part of their regular time table.

2. Goal and the Context

The goal of this programme is to make the students understand the various skills needed to be developed in them so that they become employable and get selected by the companies in campus interviews.

Since the college is situated in a rural area, majority of the students who are admitted to various courses, belong to the nearby villages and come from very poor family background, they lack communication skills in English, self confidence, interpersonal relationship, and Mathematical aptitude. Hence to groom them and develop the above skills in them the Finishing School Programme is conducted for final year students.

3. The Practice

In the Finishing School Programme, HR personnel from Multinational companies, Professional trainers and a few professors who have specialized in certain areas of training the students are invited. This programme is compulsory for all the students. They are trained extensively to improve their communication in English, Interpersonal relationship, Mathematical Aptitude, preparing their resume, fine tuning their personality, effectively facing the interview and active participation in group discussion.

4. Evidence of Success

At the end of the period of Finishing School Programme, a remarkable transformation has been observed in the students. The students are able to break their communication barriers. This has resulted in increase in the number of students being placed in reputed companies.

5. Problems Encountered and Resources Required

Though the students undergo this training programme, after a few days some students do not attend the programme regularly. Further we find it difficult to motivate a few students to actively participate since they are from very poor families and their confidence level is low.

II. Title of the Practice

1. Cash awards for faculty producing 100% results and university rank

On the occasion of the college Annual day celebration the faculty members who have produced 100% results in three consecutive semesters and university ranks are honoured by giving cash award.

2. Goal and the Context

The goal of this practice is to encourage and motivate the faculty members to train the students to come out in flying colours. In view of this, the institution has also incorporated remedial / booster classes within the regular time-table. This helps the teachers to concentrate on slow learners as well as high achievers.

3. The Practice

The remedial / booster classes are incorporated in the regular work load of the faculty members. The students are categorized as slow learners and high achievers based on their

performance in the first internal assessment. The slow learners are provided with supplementary materials and additional care is given to them during the remedial classes. The high achievers are trained to secure high marks and bag University ranks.

4. Evidence of Success

This practice has resulted in increase in the number of University ranks.

5. Problems Encountered and Resources Required

As most of the students are from rural background the faculty members are finding it difficult to train them in the stipulated hours.